



Volunteer Handbook Acknowledgment Form

By signing this form, I acknowledge I have received a copy of the Elder Services of the Merrimack Valley, Inc., (ESMV) Volunteer Handbook and:

- I understand it contains important information about the Agency's policies.
- I understand I am expected to read the Volunteer Handbook, familiarize myself with its contents, and understand the policies apply to me.
- I understand that the policies, procedures and benefits contained in this Volunteer Handbook may be changed at the sole discretion of the Agency at any time.
- I understand that the most current version of this Volunteer Handbook replaces any and all prior handbooks and policies of the Agency.
- I understand that ESMV is an "at-will" agency and as such my volunteer service with the Agency is not for a fixed term or definite period and may be terminated at the will of either me as the Volunteer or ESMV as the Agency, with or without cause, and with or without notice.
- I understand that nothing contained in this Volunteer Handbook or any other statement of policy or procedure may be construed as creating a contract of volunteering or a promise of future benefits with ESMV.

If I have questions regarding this Volunteer Handbook, I will immediately bring them to the attention of the Volunteer Program Staff.

Volunteer's Signature

Date

Volunteer's Name (Print)